

**SOUTHEAST ALASKA POWER AGENCY  
Special Board Meeting**

Southeast Alaska Power Agency | Ketchikan, Alaska

**Agenda for Tuesday, December 3, 2013 at 11:00 a.m. AKST**

Access No. 1-800-315-6338

Access Code: 73272#

1. Call to Order
  - A. Roll call
  
2. Approval of the Agenda
  
3. New Business
  - A. Consideration and approval of Contract for Independent Consultant for Participation in Potential Failure Mode Analysis Review and Completion of Part 12 Periodic Dam Safety Inspection Report
  
4. Adjourn

# Southeast Alaska Power Agency

DATE: November 25, 2013  
TO: SEAPA Board of Directors  
FROM: Steve Henson, Operations Manager  
SUBJECT: Independent Consultant for PFMA Review and FERC Part 12 Report

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Staff solicited proposals for an independent consultant to conduct a Potential Failure Mode Analysis Review and complete a Part 12 Periodic Dam Safety Inspection Report under FERC's Dam Safety Performance and Monitoring Program for the Swan Lake Dam as required by FERC in their letter of October 23, 2013. The following proposals were received:

	Proposer	Bid Amount
1.	Hatch Associates Consultants, Inc.	\$45,565
2.	MWH Americas, Inc.	\$51,000
3.	Kleinschmidt Associates	\$66,500

All of the above proposers were deemed qualified to perform the Part 12 inspection as specified in the RFP. Staff recommends award of the contract to Hatch Associates Consultants, Inc. based on cost as Hatch is the apparent low proposer. I will provide additional information on the evaluation of the proposals during the board meeting. Section 12.31(a) of FERC regulations specifies that the selected Independent Consultant's qualifications are subject to FERC approval. The Board authorized \$75,000 in the FY14 budget under account #928150 for regulatory commission expenses at the Swan Lake facility for this contract. Although authorization for only \$45,565 is requested for the contract with Hatch, staff suggests retaining the full \$75,000 in the budget in the event FERC requires any unanticipated additional work. The following is a suggested motion to authorize staff to contract with Hatch pending FERC approval. If the contractor does not meet FERC's approval, staff will re-solicit both the Board and FERC's approval of the next lowest bidder.

## SUGGESTED MOTION

**I move to authorize staff to enter into a contract with Hatch Associates Consultants, Inc. for the not-to-exceed value of \$45,565 to provide independent consulting services for a Potential Failure Mode Analysis Review and Completion of a Part 12 Periodic Dam Safety Inspection Report under FERC's Dam Safety Performance and Monitoring Program, subject to FERC approval.**

## Steve Henson

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**From:** Trey Acteson  
**Sent:** Monday, November 25, 2013 3:28 PM  
**To:** Steve Henson; Sharon Thompson  
**Subject:** Swan Lake Part 12 Inspection - RFP Evaluation

Hi Steve,

I conducted a review of the Swan Lake Part 12 Inspection RFP's. All three proposers (Hatch, MWH, and Kleinschmidt) met core submittal criteria and appear to be qualified to perform the required scope of work. I recommend awarding to Hatch as they were the lowest cost proposer.

Thanks,

Trey

**Trey Acteson**

*Chief Executive Officer*

**Southeast Alaska Power Agency**

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