



SOUTHEAST ALASKA POWER AGENCY

Lay on the Table Item for Agenda Item 7.B.

Date: September 23, 2019
To: Trey Acteson, Chief Executive Officer
From: Robert Siedman, Director of Engineering and Technical Services
Subject: SEAPA Information Technology Support Services Contract

A Request for Proposals for SEAPA's Information Technology Support Services ("IT Services") was advertised on August 14, 2019. Four (4) bids were received on September 13, 2019 as follows:

Bidder	City/State	Comments
Arctic Information Technology, Inc.	Anchorage, Alaska	Responsive Bid
Artixan Systems LLD	Anchorage, Alaska	Non-Responsive Bid ¹
Sierra Consulting, Inc.	Itasca, Illinois	Responsive Bid
Tex R Us, LLC	Anchorage, Alaska	Responsive Bid

The proposals were primarily evaluated on experience and personnel experience, approach to providing services and methodology for providing ongoing support, satisfaction of clients/end users, availability of staff providing the services, and cost.

Based upon an evaluation of the proposals, staff recommends award of IT Services to Arctic Information Technology, Inc. Line item 921031 in SEAPA's 6-Month July-December 2019 operating budget for IT services allocates \$36,000 for tech support and online backup. Additional funds for IT Services will be requested as necessary in the FY2020 operating budget.

Please consider the following suggested motion:

SUGGESTED MOTION

I move to authorize staff to enter into a contract with Arctic Information Technology, Inc. for SEAPA's Information Technology Support Services for a contract term of two (2) years for the not to exceed value of \$120,000.

¹ Bidder did not acknowledge Addendums.