



SOUTHEAST ALASKA POWER AGENCY

Minutes of Special Meeting

April 17, 2018

Southeast Alaska Power Agency Offices
via Teleconference | Ketchikan, Alaska

(An audio recording of this meeting is available on SEAPA's website at www.seapahydro.org)

1) Call to Order

A. *Roll Call.*

Chairman Prysunka called the meeting to order at 2:00 p.m. AKDT on April 17, 2018. The following directors and alternates were present, thus establishing a quorum of the board:

Director	Present Telephonic (T) In Person (IP)	Alternate	Present Telephonic (T) In Person (IP)	Representing	
Karl Amylon	IP	Andy Donato	IP	Swan Lake	Ketchikan
Judy Zenge	T	Bob Sivertsen	IP	Swan Lake	Ketchikan
Bob Lynn	T			Tyee Lake	Petersburg
Stephen Prysunka	T	Lee Burgess Steve Beers	T T	Tyee Lake Tyee Lake	Wrangell Wrangell

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Telephonic (T) In Person (IP)	Staff/Counsel	Present Telephonic (T) In Person (IP)
Trey Acteson, CEO	IP	Ed Schofield, PSS	IP
Steve Henson, Operations Manager	IP	Robert Siedman, P.E.,DETS	IP
Kay Key, Controller	IP	Sharon Thompson, Ex. Asst/CA	IP
Marcy Hornecker, Admin. Assistant	IP	Joel Paisner, Counsel	T

2) Approval of the Agenda

> Motion	M/S (Lynn/Amylon) to approve the agenda as presented. Motion approved unanimously by polled vote.	Action 18-652
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3) Financial Reports

A. *Financial Statements, including R&R Reports – February and January 2018*

> Motion	M/S (Amylon/Lynn) to accept the financial statements for the months of February and January 2018, as presented. Motion approved unanimously by polled vote.	Action 18-653
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B. *Disbursements Acceptance – February and March 2018*

➤ Motion	M/S (Prysunka/Amylon) to accept disbursements for the months of February and March 2018 in the amount of \$691,553.38. Motion approved unanimously by polled vote.	Action 18-654
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4) **New Business**

A. *Consideration and Approval of Swan Lake Marine Bulkhead Restoration Project*

➤ Motion	M/S (Lynn/Beers) to authorize staff to enter into a Contract with Pool Engineering, Inc. for SEAPA's Swan Lake Marine Bulkhead Rehabilitation Project for the lump-sum bid amount of \$143,500. Motion approved unanimously by polled vote.	Action 18-655
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B. *Consideration and Approval of Tye Lake ROV Inspection and Analysis of the Tye Submarine Cables Project*

➤ Motion	M/S (Amylon/Zenge) to authorize staff to enter into a Contract with ITB Subsea, Ltd. for SEAPA's Tye Lake ROV Inspection and Analysis of Submarine Cables Project for the lump-sum bid amount of \$522,990. Motion approved unanimously by polled vote.	Action 18-656
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C. *Consideration and Approval of Swan Lake Generating Station Unit #1 and Unit #2 Turbine Runner Cavitation Project*

➤ Motion	M/S (Beers/Lynn) to authorize staff to enter into a Contract with American Hydro for SEAPA's Swan Lake Generating Station Unit #1 and Unit #2 Turbine Runner Cavitation Repair Project for the lump-sum bid amount of \$177,598. Motion approved unanimously by polled vote.	Action 18-657
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D. *Consideration and Approval of Tye Power Tunnel ROV Project*

➤ Motion	M/S (Lynn/Prysunka) to authorize staff to enter into a Contract with Hibbard Inshore, LLC for SEAPA's Tye Lake Hydroelectric Facility Power Tunnel ROV Survey Project for the lump-sum bid amount of \$188,269 with 10% contingency to cover additional services, including a ROV site reconnaissance visit for a total of \$207,096.	Action 18-658
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Chairman Prysunka solicited discussion on the motion. Mr. Acteson announced that based on information provided to the Agency shortly before the board meeting, that it would be prudent for the Agency to utilize a small ROV for a pre-tunnel inspection of the actual slot opening at the Tye Tunnel gate slot access, which will require an increase in the contingency for the project from 10% to 20%. Mr. Schofield elaborated on the project explaining why the Agency selected its recommended bidder over other bidders, why the pre-tunnel inspection is prudent, and that the pre-inspection utilizing a small ROV would also inspect the upstream trash rack, and downstream to the first 90-degree bend in the power tunnel. Following further questions and discussion, an amendment was made to the motion:

> Motion	M/S (Amylon/Lynn) to amend the motion to increase the contingency to 20% bringing the total Project cost to \$225,923.00. Chairman Prysunka solicited discussion on the amendment. There was no discussion. The motion to amend was approved unanimously by polled vote.	Action 18-659
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Following unanimous approval of the motion to amend, Chairman Prysunka requested a vote on the original motion, as amended. The original motion, as amended, was approved unanimously by polled vote.

5. Next Meeting Date: June 19-20, 2018, Wrangell, Alaska

There were no objections to the next meeting date.

6. Adjourn

Chairman Prysunka adjourned the meeting at 2:42 p.m. AKDT.