



SOUTHEAST ALASKA POWER AGENCY

Minutes of Special Meeting

March 9, 2017

Southeast Alaska Power Agency Offices
via Teleconference | Ketchikan, Alaska

(An audio recording of this meeting is available on SEAPA's website at www.seapahydro.org)

1) Call to Order

A. *Roll Call.* Chairman Williams called the meeting to order at 10:00 a.m. AKDT on March 9, 2017. The following directors and alternates were present, thus establishing a quorum of the board:

Director	Present Telephonic (T) In Person (IP)	Alternate	Present Telephonic (T) In Person (IP)	Representing	
Lew Williams	IP	Charles Freeman	IP	Swan Lake	Ketchikan
Karl Amylon	IP	Bob Sivertsen	IP	Swan Lake	Ketchikan
		Mark Jensen	T	Tyee Lake	Petersburg
				Tyee Lake	Wrangell

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Telephonic (T) In Person (IP)	Staff/Counsel	Present Telephonic (T) In Person (IP)
Trey Acteson, CEO	IP	Ed Schofield, PSS	T
Kay Key, Controller	IP	Lisa Maddox, Adm. Asst.	IP
Sharon Thompson, Exec. Asst.	IP		

2) Approval of the Agenda

> Motion	M/S (Freeman/Mark Jensen) to approve the agenda as presented. There were no objections to the motion.	Action 17-568
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3) Persons to be Heard

Ralph Kibby of Chatham Electric, Inc. addressed the board regarding SEAPA's 2017-2019 Annual Transmission Line Maintenance Contract.

4) Old Business

A. Clarifications Re: 2017-2019 Annual Transmission Line Maintenance Contract

➤ Motion	M/S (Freeman/Mark Jensen) to ratify the prior motion of the Board of Directors made during SEAPA's February 8, 2017 board meeting awarding a contract to Electric Power Constructors, Inc. for SEAPA's 2017-2019 Annual Transmission Line Maintenance Contract, its guy thimble installations and Bucket Truck Inspections, and adopt the not-to-exceed values approved in the prior motion of February 8, 2017. Motion approved unanimously by polled vote.	Action 17-569
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5) New Business

A. Contract Award Re: Swan Lake Debris Boom Assembly and Installation Project

➤ Motion	M/S (Freeman/Mark Jensen) to authorize an additional \$150,000 for SEAPA's Swan Lake Debris Boom Project (#RR277) in SEAPA's FY2017 R&R Budget. Motion approved unanimously by polled vote.	Action 17-570
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➤ Motion	M/S (Freeman/Amylon) to authorize staff to enter into a Contract with Marble Island LLC, d/b/a Marble Construction for SEAPA's Swan Lake Debris Boom Assembly and Installation Project for the value of \$227,000, and further authorize an 11% contingency of \$25,000 for a total not-to-exceed value of \$252,000. Motion approved unanimously by polled vote.	Action 17-571
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B. Lease for Additional Office Space for SEAPA Offices

➤ Motion	M/S (Freeman/Mark Jensen) to authorize staff to enter into an amendment to the existing lease between the Southeast Alaska Power Agency (SEAPA) and the Ketchikan Gateway Borough (KGB) to lease the 338 square foot office space known as Suite 312 for the same rate as SEAPA's current lease of Suite 318, or \$1.66 per square foot, with the lease term and rent escalations in accordance with the existing lease between SEAPA and the KGB. Motion approved unanimously by polled vote.	Action 17-572
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C. Executive Session

<p>➤ Motion</p>	<p>M/S (Mark Jensen/Freeman) to recess into Executive Session to conduct further discussions relating to a bid bond. The Executive Session will be conducted pursuant to SEAPA's Bylaws which are consistent with Alaska Statute 44.62.310 and will include matters to be discussed with an attorney retained by the Board that the immediate knowledge of which could have an adverse effect upon the legal position of the Agency, the Projects, or any of the Member Utilities represented on the board. Motion approved unanimously by polled vote.</p>	<p>Action 17-573</p>
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The meeting recessed at 10:38 a.m. for the executive session, and reconvened at 10:50 a.m. Chairman Williams announced that the Board met in executive session and that SEAPA's management and legal counsel had been given direction and there would be no further action at this time.

4. Adjourn

After requesting a motion to adjourn, which was moved by Mr. Freeman, Chairman Williams adjourned the meeting at 10:51 a.m. AKDT.