



SOUTHEAST ALASKA POWER AGENCY

Minutes of Special Meeting
November 3, 2015

Southeast Alaska Power Agency Offices
via Teleconference | Ketchikan, Alaska

(An audio recording of this meeting is available on SEAPA's website at www.seapahydro.org)

1) Call to Order

A. *Roll Call.* Ms. Zenge (Secretary-Treasurer) announced that she was requested to chair the meeting as Mr. Jensen would not be available to attend and that Mr. Hammer (Vice Chair) also did not anticipate being able to chair. Ms. Zenge called the meeting to order at 10:00 a.m. AKST on November 3, 2015. The following directors and alternates were present, thus establishing a quorum of the board:

Director	Alternate	Representing	
Lew Williams	Bill Rotecki	Swan Lake	Ketchikan
Judy Zenge		Swan Lake	Ketchikan
	Charles Freeman	Swan Lake	Ketchikan
Stephen Prysunka (telephonic)	*Clay Hammer	Tyee Lake	Wrangell
Joe Nelson (telephonic)		Tyee Lake	Petersburg

*Mr. Hammer joined the meeting telephonically at 10:08 a.m.

The following SEAPA staff and counsel were present for all or part of the meeting:

Trey Acteson, Chief Executive Officer	*Eric Wolfe, Director of Special Projects
*Steve Henson, Operations Manager	Kay Key, Controller
Sharon Thompson, Executive Assistant	*Joel Paisner, Ascent Law Partners, LLP

*(attended telephonically)

2) Approval of the Agenda

➤ Motion	M/S (Williams/Zenge) to approve the agenda as presented. There were no objections to the motion.	Action 16-460
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3) New Business

A. *Contract Award re Swan Lake Reservoir Expansion Project (Spillway Flashboards)*

➤ Motion	M/S (Freeman/Williams) to authorize staff to enter into a Contract with Kuenz America, Inc. for SEAPA's Swan Lake Reservoir Expansion Project (Spillway Flashboards) for the value of \$535,800 plus shipping and contingency for	Action 16-461
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fabrication and monetary exchange rates of \$103,857 for the total not-to-exceed value of \$639,657. Motion approved unanimously by polled vote.

B. Sole Source Contract Award re TSV Replacement Valves

➤ *Motion*

M/S (Williams/Zenge) to authorize staff to enter into a sole source Purchase Order Contract with Andritz Hydro Corporation for replacement valves for SEAPA's Turbine Shutoff Valves Project for the value of \$147,300, plus shipping and import duty fees of \$1,400 for a not-to-exceed value of \$148,700. Motion approved unanimously by polled vote.

Action
16-462

C. Executive Session

➤ *Motion*

M/S (Williams/Freeman) to recess into Executive Session to facilitate discussions relating to Bell Island. The Executive Session will be conducted pursuant to SEAPA's Bylaws, which are consistent with Alaska Statute 44.62.310 as discussions will involve matters that will have an immediate impact on the finances of the Agency, as well as matters to be discussed with an attorney retained by the board, which could have an adverse effect on the legal position of the Agency. Motion approved unanimously by polled vote.

Action
16-463

The meeting recessed at 10:16 a.m. for the executive session, and reconvened at 10:54 a.m. Ms. Zenge announced that the Board met in executive session and that no action would be taken following the executive session.

4. Adjourn

A. Adjournment

➤ *Motion*

M/S (Freeman/Williams) to adjourn the meeting. There were no objections to the adjournment.

Action
16-464

Ms. Zenge adjourned the meeting at 10:55 a.m. AKST.

Signed:

Attest: