

SOUTHEAST ALASKA POWER AGENCY

Special Meeting

December 3, 2013

Southeast Alaska Power Agency Offices via Teleconference | Ketchikan, Alaska

1) Call to Order/Roll Call

Bob Sivertsen, Chairman, called the meeting to order at 11:00 a.m. AKST on December 3, 2013, held via teleconference at the offices of Southeast Alaska Power Agency in Ketchikan, Alaska.

Roll Call

The following directors and alternates were present, thus establishing a quorum of the Board:

Director	Alternate	Representing
Bob Sivertsen	Andy Donato	Swan Lake – Ketchikan
Dick Coose	Jay Rhodes	Swan Lake – Ketchikan
	Charles Freeman	Swan Lake - Ketchikan
Joe Nelson (telephonic)		Tyee Lake - Petersburg
	Clay Hammer (telephonic)	Tyee Lake – Wrangell

The following participants were present for all or part of the meeting:

Trey Acteson (telephonic)	Chief Executive Officer, SEAPA
Steve Henson (telephonic)	Operations Manager, SEAPA
Sharon Thompson	Executive Assistant, SEAPA
Rachel Guyselman	Administrative Assistant, SEAPA

2) Approval of the Agenda

Chairman Sivertsen requested approval of the agenda as presented.

Mr. Coose moved to approve the agenda. Mr. Freeman seconded the motion. There was no objection to the motion. (Action 14-267)

3) New Business

Mr. Acteson explained that staff solicited proposals for an independent consultant to conduct a Potential Failure Mode Analysis review and complete a Part 12 Periodic Dam Safety Inspection Report under FERC's Dam Safety Performance and Monitoring Program for the Swan Lake Dam as required by FERC in a their letter of October 23, 2013 to SEAPA. Mr. Henson advised that three bids were received and all three proposers were qualified to perform the inspection

and review. Staff recommended award of the contract based on cost to Hatch Associates Consultants, Inc. as low bidder.

Mr. Freeman moved to authorize staff to enter into a contract with Hatch Associates Consultants, Inc. for the not-to-exceed value of \$45,565 to provide independent consulting services for a Potential Failure Mode Analysis Review and Completion of a Part 12 Periodic Dam Safety Inspection Report under FERC's Dam Safety Performance and Monitoring Program, subject to FERC approval. Mr. Hammer seconded the motion. The motion carried unanimously. (Action 14-268)

4) Adjourn

Mr. Coose moved to adjourn the meeting. Mr. Freeman moved to second the motion. There was no objection to the motion. (Action 14-269)

The meeting adjourned at 11:09 a.m.