

**SOUTHEAST ALASKA POWER AGENCY
Regular Board Meeting**

Best Western Plus Landing Hotel
Ketchikan, Alaska

Agenda for Tuesday, December 17, 2013 at 9:00 a.m. – 5:00 p.m. AKST

Access No. 1-800-315-6338
Access Code: 73272#



SEAPA's Annual Christmas Party



**for Board Members and Spouses/Significant Others will be held at the Best
Western Landing Hotel Sunny Point Reception Room
Hors d'oeuvres available at 6:00 p.m. ~ Dinner at 7:00 p.m.**

1. Call to Order
 - A. Roll call
 - B. Communications
 - C. Disclosure of Conflicts of Interest

2. Approval of the Agenda

3. Persons to be Heard

4. Review and Approve Minutes **MINUTES**
 - A. October 15-16, 2013 Minutes of Regular Board Meeting
 - B. December 3, 2013 Minutes of Special Board Meeting

5. Financial Reports **FINANCE**
 - A. Financial Statements: September 2013
 - B. Financial Statements: October 2013
 - C. R&R Report
 - D. Disbursement Approvals: October and November 2013 **DISBURSEMENTS**
 - E. Presentation and Approval of FY13 Audited Financials
(Joy Merriner of BDO USA will call at 10:00 a.m.)

6. CEO Report **CEO RPT**
 - A. Legislative Affairs
 - i. Swan Lake Reservoir Expansion and Beyond
 - ii. Roadless Rule
 - iii. Legislative Lunch and Learn
 - B. Best Practices and Process Improvements
 - i. Policies and Procedures Handbook Update
 - ii. Website Overhaul
 - iii. Structured Compensation Plan
 - C. Recruitment
 - D. Kake-Petersburg Intertie Project

- E. Transition of Tyee Lake Hydro Facilities O&M to SEAPA
 - F. Whitman True-up
 - G. Financial
7. Winston Tan/Intandem LLC Presentation Re SEAPA Compensation Plan
8. Operations Manager/Director of Special Projects Reports **OPS/DSP**
- A. **Operations Manager's Report (Henson)**
 - i. Regulatory
 - ii. Major Contracts
 - iii. Miscellaneous
 - iv. Conclusion
 - B. **Director of Special Projects Report (Wolfe)**
 - i. SCADA Capital Project Update
 - ii. Swan Lake Reservoir Expansion
 - iii. Tyee Lake Cooling Water Conversion
 - iv. SEAPA Long-Term Planning
 - v. Request for Offers of Power and Energy
 - vi. Department of Commerce, Community, and Economic Development (DCCED) Grant
 - vii. Water Management
9. Project Reports
- A. Swan Lake
 - B. Tyee Lake
10. New Business **NEW**
- A. Consideration and approval of Contract for Preliminary Engineering Design Services for Swan Lake Dam Modifications
 - B. Consideration and Approval of Additional Contractor for Board of Consultants for Swan Lake Reservoir Expansion Project
 - C. Consideration and Approval of Professional Services Agreement with Ascent Law Partners LLP
 - D. Discussion Re Bylaw Amendment for Staggered Board Terms
 - E. Consideration and Approval of Changes to Section I of SEAPA's 2005 Policies and Procedures Handbook
 - F. Consideration and Approval of City and Borough of Wrangell's Request for Retention of Digital Audio Recordings for not less than Two Years
 - G. Executive Session Re: SEAPA Compensation Discussions
 - H. Consideration and Approval of SEAPA's Operations Plan for 2014
 - I. Approval of Rebate to Member Utilities
 - J. Proposed 2014 Meeting Dates for SEAPA Board Members
 - K. Executive Session Re: Future Operations of Agency's Tyee Facility
11. Director Comments
12. Adjourn